

Board of Selectmen
Minutes February 13, 2018

Convened at 6:00 pm

Present: Ken Christiansen, Chair
David Menter
Jeffrey Bryan
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2nd by Menter to approve the minutes of 02/06/2018 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Rivers Edge, 8 Wilson Way, electrical permit for new dwelling: signed by Board
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- Paul Brown, 59 Lake Road, 7X10 mud room: signed by Board
- Gene Nici, 106 Rte. 125, expansion of commercial space and electrical: signed by Board
- Shane Roberts, 31 Stevens Drive, generator: signed by Board
- Rivers Edge, 7 Wilson Way, electrical permit for new dwelling: signed by Board
- Robert Span, 31 Peabody Drive, generator: signed by Board.

Wayne Robinson was present to update the board on which roads he would like to pave this year with the \$350K warrant article. He proposed topping all of the roads that were paved last year and reclaiming Northrup, Flanders, and Wendell. He needs to get the roads measured and firm up the estimate to finalize the scope of work.

The board approved Chief Campbell's request for a recruitment table at town election and town meeting.

Bryan made a motion, 2nd by Menter to approve the report of the board of selectmen for the 2017 town report. All were in favor.

Mantegari made a motion, 2nd by Menter for Christiansen to sign the Benefits Advantage Services Agreement. All were in favor.

Mantegari made a motion, 2nd by Menter for Christiansen to sign the Section 125 Flexible Benefits Plan Adoption Agreement. All were in favor.

Mantegari made a motion, 2nd by Menter for Christiansen to sign the HIPAA Business Associate Agreement. All were in favor.

Mantegari made a motion, 2nd by Menter to sign the election warrant. All were in favor.

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The board reviewed the town meeting warrant. Mantegari made a motion, 2nd by Menter to not recommend the petition warrant articles. All were in favor.

Mantegari made a motion, 2nd by Menter to sign the town meeting warrant. All were in favor.

Mantegari made a motion, 2nd by Menter to approve use of the town seal to update the printed list of all town clerks. All were in favor.

A memo was received to confirm that permission to access any public record only be available during regular business hours for members serving on town boards and committees. The board agreed public records shall only be available during regular business hours.

Clement said her laptop is no longer able to access the internet via wireless or hard wired. As a result, she is not able to connect remotely and access the files on her desktop or the server. The replacement plan was to replace 2 computers this year. The laptop was not slated in those 2. She asked if the board wanted to continue with 2 computers, bumping one that was slated for replacement until next year, or purchase 3 in 2018 (all from CRF). Mantegari made a motion, 2nd by Bryan to purchase 2 computers in 2018. All were in favor.

Bill Faria, ACO, said the department would like to establish a non-profit to host the rabies clinic next year. There is a lot involved in that and for this year the funds would go to the general fund. Christiansen asked for a full copy of the proposal for the board's review.

Mantegari made a motion, 2nd by Artimovich to adjourn the meeting at 6:26 pm. All were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT				
DATE:		2/13/2018		
Citizens General Fund:				
	Previous Balance:	21,370.12		
	Deposits:	66,579.24		
	Payroll:	21,004.75	DD: \$16986.13	CK: \$4018.62
	FICA:	5,371.56		
	to Impact Fees			
	A/P: Regular	\$10,643.22		
	Void checks	453.00		
	Non-A/P			
	From MMA			
	TO MMA	25,000.00		
	Account Balance:	26,382.83		
	Interest Earned YTD:	3.35		
MMA:	Unrestricted Balance	4,396,881.12		
	Total Invested Funds:	4,396,881.12		
	Interest Earned YTD:	2,919.17		