

Board of Selectmen
Minutes April 03, 2018

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with an invocation and a recitation of the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

There was 1 hour of overtime for police, 1 hour for fire, and 1.5 hours for highway.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Artimovich made a motion, 2nd by Faria to approve the minutes of 03/27/2018 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Lorraine Woods, 253 Pickpocket Road, electrical permit: signed by Board
- Chris Harrington, 38 Robinson Street, basement remodel with plumbing and electrical: signed by Board
- Denette Schlager, 19 Gallant Drive, AC unit: signed by Board
- Cabernet Builders, 40 Ole Gordon Road, electrical for new dwelling: signed by Board.

Kaiser submitted a memo to the board regarding unpermitted temporary signs located at 102 Rte. 125. Menter made a motion, 2nd by Faria for Kaiser to send a letter requesting an application for a temporary sign permit or remove the signs. All were in favor.

Kaiser has been in contact with SFC Engineering in reference to the Grange. They will review the information and follow up by the end of the week.

Kaiser said the repairs at the BRC are almost complete. The drywall has been repaired; it needs to be painted. The walls were dry to the touch after the foundation was sealed; however, there was some water weeping in yesterday. A sump pump has been purchased, and Kaiser will contact Jackson if need be.

Kaiser said the onsite training for iWorQ is \$2000 per day. He would prefer to close his office for a day or 2 and focus on webinars and web training to learn the program. The program is web based and any future support may be handled remotely. Artimovich made a motion, 2nd by Thompson to sign a one year contract with iWorQ for \$8500 and to expend the funds from impact fees. All were in favor.

Chief Arcieri was present to discuss a proposed noise ordinance. Arcieri said the basis is to try and address the use of tannerite. It creates an explosion that is very alarming to neighbors. There are no regulations on it currently, and she has been researching avenues on how to best address the use. Kaiser said there is a general noise and site plan regulations that set measurable limits of noise; he asked if that could be tied in to keep the 2 ordinances consistent.

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Those ordinances address construction and vehicular noise. Faria said there is also a statute that regulates excessive noise from animals such as barking dogs. Faria would like to table this for a week to give him more time to review the ordinance.

The board reviewed the by-laws for NED. Artimovich said alcohol should be prohibited in the parking areas as well and an approval process for a waiver for large events such as NHRA. Artimovich said spectators should also be included in the provision regarding overnight lodging as they camp out during the nationals.

The BOS can adopt an ordinance for a year before taking it to town meeting. They will hold a public hearing when the final version is ready.

Artimovich asked Arcieri if the PD was going to participate in the take back the drug day at the end of the month. He suggested combining that with a shred day to draw out a bigger crowd. Arcieri said she would look into it and thought it may be more likely to happen this fall.

There was a memo in the mail in reference to the Pickpocket Dam being raised to a high risk dam. The Town of Exeter is asking how involved Brentwood wants to be as they proceed in the process. Mantegari suggested asking the conservation commission to get involved.

Artimovich made a motion, 2nd by Thompson for Mantegari to sign the annual fraud questionnaire for Plodzick and Sanderson in reference to the town's annual financial audit. All were in favor.

Artimovich made a motion, 2nd by Faria to approve a new veteran's credit. All were in favor.

Clement said the tenants of 191/2 Sherman Avenue have requested to be renumbered to 22. She checked with fire and police and fire is opposed to making an even number on the odd side of the street as it may cause confusion for emergency responders. The BOS has the authority to renumber the street after holding a public hearing or they can seek voluntary consent from the property owners effected as this property is right in the middle of the street. Artimovich suggested having the tenant seek the voluntary consents from his neighbors and then revisiting. Clement said they should also require a notarized letter from the property owner and not the tenant to formalize the request.

Faria said he did not think that draft minutes should be posted. It has been his experience that the residents will hold the board accountable for statements made in draft minutes when they may be amended before being approved. He went on to say that the minutes are prepared timely and are available at residents request prior to posting the approved minutes. Artimovich said it is also twice the work. Clement said the minutes need to be available within 5 days, they are not required to be posted within that time. Posting minutes is done as a courtesy. The fifth day also corresponds to the following Tuesday, when the minutes would typically be approved.

Butch Whitehouse said as a resident, he would like the opportunity to read the minutes prior to coming to the meeting as questions may be answered in the minutes as opposed to asking them during the public comment session. Artimovich suggested the minutes be posted on Monday's when the following week's meeting agenda is posted.

Clement said Thorsell is coming in for a day during the financial audit. She asked if Thorsell could continue to come in maybe once or twice a week to train Wilson further on the accounting component. There is sufficient funds in the budget to do so. Faria made a motion, 2nd by Menter to approve Thorsell coming in to train Wilson. All were in favor.

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There was a memo in the mail regarding ditches at the BRC. Artimovich asked Clement to follow up with Robinson on that for a repair.

Thompson asked if Clement has researched the POW/MIA chair and flags. She said she had preliminary numbers of about \$500 for a chair, flags, and stanchions or \$200 for a plaque. Thompson said she would prefer the plaque as she does not think there is enough room in town office for the chair. Artimovich asked to get a design together and price it out.

Whitehouse asked if the \$4000 bonuses being paid to Robinson were part of his earnable compensation. Artimovich said Robinson was given all of the information and given the option to delay a week if he wanted to research, and Robinson made a choice to move forward with option 2. Whitehouse said he was unclear what that meant in terms of Robinson's base for next year. Faria said he did not want to set a precedent of voting on budgets at town meeting. There are a lot of meetings and time that is spent preparing the budget for town meeting and would not like to see that be the avenue to debate salaries. Having said that, he is committed to following through with what the residents want, and the board came up with options to increase Robinson's salary by \$23,630. Thompson was not sure why the board gave Robinson options at all. Clement said all of the options got Robinson to about \$73K annually. Mantegari said Robinson was involved in deciding how he wanted to collect that income. Robinson had the opportunity to review the numbers, discuss it with his wife, and they made a decision on how to receive the increase.

The wage adjustment was all brought up to the board at town meeting as a surprise. The argument at town meeting was that Robinson retired as Police Chief and gave up \$17k in income and that should be made up in his Road Agents salary. There was not a wage study done, and the one available from NH Municipal Association sets the maximum range at \$64930. Faria said Robinson is being compensated fairly and the board has also done what the town wanted. The board will review this further during budget season when Robinson presents his 2019 proposed budget.

Faria made a motion, 2nd by Menter adjourn the meeting at 7:46 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

DATE: 4/3/2018

Citizens General Fund:

Previous Balance:	21,540.34		
Deposits:	55,140.10		
Payroll:	31,160.21	DD: \$23102.22	CK: \$8057.99
FICA:	7,730.30		
to Impact Fees			
A/P: Regular	\$793,649.37	Co-op: \$512,224	Swasey: \$165,000
Void checks			
From MMA	780,000.00		
TO MMA			
Account Balance:	24,140.56		
Interest Earned YTD:	8.31		

MMA:

Unrestricted Balance:	2,495,980.20		
Total Invested Funds:	2,495,980.20		
Interest Earned YTD:	7,018.25		