

Board of Selectmen
Minutes June 05, 2018

Convened at 6:00 pm

Present: Robert Mantegari, Chair
Andrew Artimovich
David Menter
William Faria
Phyllis Thompson

Mantegari called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Mantegari made a motion, 2nd by Faria to approve the public minutes of 05/15/2018 as written. The motion carried with Artimovich abstaining.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Ali Zahid, 374B Rte. 125, repairs to building: signed by Board
- Michael and Julie Avant, 20 Bartlett Road, demo glass and aluminum screen room: signed by Board
- Rivers Edge, 14 Wilson Way, electrical for new dwelling: signed by Board
- Rivers Edge, 15 Wilson Way, electrical for new dwelling: signed by Board
- Rivers Edge, 16 Wilson Way, electrical for new dwelling: signed by Board
- Bill Bramlitt, 328 South Road, deck and pool: signed by Board.

Kaiser asked the board's interest in an LED retrofit for the town office (TOB), police department (PD), and recreation facility (BRC). There is a grant offered through Eversource that will fund 50% of the conversion, the remaining cost will break even in 3-4 years from utility savings. The cost for the BRC is \$1836 and the TOB is \$6133. That includes the installation costs. The board expressed their interest and asked Kaiser to obtain a second quote.

Kaiser prepared a list of materials and cost estimate for the salt shed to be built with an asphalt base. Artimovich asked Robinson to review to make sure the size was adequate and if so, Mantegari made a motion, 2nd by Thompson to expend up to \$25K out of the capital reserve fund (CRF) for the addition of highway buildings to reconstruct the salt shed. All were in favor.

Kaiser also prepared a stock list and estimate for the construction of the highway addition. He made the board aware that the budget was tight. They reviewed the estimate and RFP. Faria made a motion, 2nd by Artimovich to approve the RFP as written. All were in favor.

Chief Arcieri was present to submit the K-9 report. Thompson made a motion, 2nd by Menter to approve the inventory list provided to dispose of the items listed to Property Room. All were in favor.

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There was a press release issued for 374B Rte. 125. Arcieri said everything came together quickly and all departments worked well together. The body armor grant has been accepted. Arcieri updated the board on the progress of the Police Facility Feasibility Committee. Information on the status can be found on the police department's website. They are on track with the planning phase for the NHRA race at the dragway. Joe Lombardo has expressed that all details are running smoothly. Arcieri has signed a memorandum of understanding with NH Internet Crimes against Children. The 2 new cruisers are at Adamson's getting outfitted.

Arcieri is requesting to keep the old K9 cruiser to use as back up for details. Artimovich made a motion, 2nd by Faria to keep the cruiser. All were in favor.

Arcieri received a call from MetLife. They have a 2016 GMC black pickup truck with 8000 miles on it. It is a recovered theft, and they would like to donate to the Brentwood PD in honor of Officer Stephen Arkell. It will be used to tow the ATV and roadside message boards. Artimovich made a motion, 2nd by Faria to accept the donation from MetLife. All were in favor.

Bob Sanborn was present to discuss the typical driveway section and did not think the driveways on Wilson Way were sloped correctly. Sanborn said the shoulder work in other developments is not being done correctly, there are no ditches and the road way will break up faster if it is not corrected. Robinson is going to see if Bell and Flynn can come back later in the season to do some shoulder work. He wants to wait a bit to see what his budget will allow.

Robinson said Prescott Road is half done. They will begin work again when school gets out. Mantegari asked what the highway department is doing while Bell and Flynn is working. Robinson said they do whatever John Bell or Brian tells them to do. Mantegari said that is 120 hours of labor that Bell and Flynn is getting for free.

Becky Dunham, Frank Northrup, and Albert Belanger were present to discuss some repairs needed at the Grange. They are no longer using the second floor as a place of assembly. They would like to install the second staircase, a chair lift, and the furnace needs to be enclosed for fire and safety concerns. Northrup estimated this to be about \$18K. Clement to research the CRF balance and the legalities of the historical society soliciting for donations.

Mantegari thanked Albert Belanger for his efforts for the Memorial Day Service.

The board regretfully accepted the resignation of David Tovey, Recreation Director.

Val Rogers, Tammy McNeil, Melissa Kennedy, and Jess Duffy were present from the recreation commission to discuss filling the position. Rogers said it was a struggle to fill the position when Margaret Dullea resigned and was hopeful that it would be easier this time as the position is now full time. Rogers reviewed the programs and events that have been added since Tovey was hired. Faria asked if the position needed to be full time. The board and commission tossed around many ideas on addressing the scope, experience, and wage needed to fill the position and keep the department moving forward. Robin Wrighton asked why it could not be done with volunteers and supported the position being made part time. Clement said it to say let's get volunteers to run the programs is easier said than done. The position manages all the parents, coaches, umpires, budget and finance, oversees camp and the seniors, and so much more. It is

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difficult to get people to show up unless you pay them to do it. Kennedy said they already have a hard time getting volunteers for events like movie night and the bunny breakfast. Mantegari suggested posting the position as part time with an option of full time. Clement said that was too broad. She needs some defined parameters for recruiting such as full or part time, benefits, and wage. If the ranges are too broad the negotiations will fall apart with salary. That happened twice the last time the position was open. Then the last round of interviews Tovey applied and was extended an offer. Artimovich made a motion, 2nd by Thompson to post the position as full time with an option for an alternate part time schedule at \$35-40K. All were in favor.

Artimovich made a motion, 2nd by Menter to deny the Fairpoint abatement per Sansoucy's recommendation. All were in favor.

Artimovich made a motion, 2nd by Menter to deny the Eversource abatement per Sansoucy's recommendation. All were in favor.

Artimovich made a motion, 2nd by Menter to approve an abatement for \$2231 for campers removed from Three Ponds prior to 4/1/18. All were in favor.

Artimovich made a motion, 2nd by Menter to approve an abatement for a camper that is registered in Three Ponds. All were in favor.

Artimovich made a motion, 2^{ndb} by Menter to approve a credit card application for Ellen Arcieri. All were in favor.

Artimovich made a motion, 2nd by Thompson to approve the large event application for the July 4th fireworks. All were in favor.

Artimovich made a motion, 2nd by Thompson to sign the timber tax warrant. All were in favor.

Clement said \$29,300 was spent in 2017 amending the permits for Prescott Road. That was spent out of the capital construction fund which is funded by the bond of \$617K. Robinson is concerned about over spending as that \$29,300 was not allocated in the quote from Bell and Flynn. Mantegari said to wait and see how things go as the project progresses.

At 8:05 pm a motion was made by Mantegari, 2nd by Artimovich to go into nonpublic sessions per RSA 91-A: 3, II (a) to discuss employee matters. Menter – aye, Artimovich – aye, Mantegari – aye, Faria – aye, and Thompson – aye. The motion carries.

At 8:46 pm a motion was made by Artimovich, 2nd by Menter to come out of nonpublic session and seal the minutes. All were in favor.

Menter made a motion, 2nd by Artimovich to sign the civil forfeiture for unregistered dogs. All were in favor.

Artimovich made a motion, 2nd by Thompson to adjourn the meeting at 8:50 pm. All were in favor.

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Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		6/5/2018		
Citizens General Fund:				
	Previous Balance:	26,871.69		
	Deposits:	303,157.78		
	Payroll:	32,152.09	DD: \$24390.36	CK: \$7761.73
	FICA:	7,723.42		
	to Impact Fees			
	A/P: Regular	\$40,063.12		
	Void checks	3,128.61		
	From MMA			
	TO MMA	225,000.00		
	Account Balance:	28,219.45		
	Interest Earned YTD:	15.09		
MMA:	Unrestricted Balance	848,040.89		
	Total Invested Funds:	848,040.89		
	Interest Earned YTD:	9,078.94		