

Board of Selectmen  
Minutes September 12, 2017

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
David Menter  
Jeffrey Bryan  
Robert Mantegari  
Andrew Artimovich

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Jim Johnson, 212 North Road, repair side porch, add perimeter drain, and replace bulkhead: signed by Board
- Trendezza, Wilson Way, 200 amp service for community well: signed by Board
- Stephen Kolacz, 144 Scrabble Road, backup generator: signed by Board.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the public minutes of 09/05/2017 as written. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the nonpublic minutes of 09/05/2017 as written. All were in favor.

Chief Campbell was present to request approval for a new position, EMS Crew Chief. The job description was in the mail and is a new entry level leadership role. Menter made a motion, 2<sup>nd</sup> by Artimovich to approve adding the position of EMS Crew Chief. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the MS-1 as prepared. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Menter to approve a pole license to erect 2 new poles in Prescott Road. All were in favor.

Menter made a motion, 2<sup>nd</sup> by Mantegari for Christiansen to sign the Proclamation for Constitution Week. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Mantegari to sign the Land Use Change Tax bill and warrant for Sig Sauer. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Menter to approve releasing funds from letters of credit for Hayward Realty and Brentwood Distribution per the planning board's request. All were in favor.

Clement said we have a new employee that resides in Massachusetts. Since the Town does not conduct business or maintain an office in Massachusetts, we are not required by law to withhold the state income tax. We could withhold

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the tax as a courtesy but in past practice have chosen not to. Bryan made a motion, 2<sup>nd</sup> by Mantegari to not withhold the MA tax. All were in favor.

The radiator in the generator at the fire station needed to be replaced. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to expend \$6619.09 from the CRF for building maintenance to repair the generator. All were in favor.

Clement asked the board to follow back up on the parking and traffic situation at the town office. It continues to be a problem for vehicles to travel in the wrong direction on the one way access. Bryan said it needs to seal coated and striped. Clement said we need to address the lines for the parking spaces and have arrows for the traffic to follow. The board agreed this should be addressed ASAP.

Mantegari made a motion, 2<sup>nd</sup> by Menter to adjourn the meeting at 6:18 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
<b>DATE:</b>		<b>9/12/2017</b>		
<b>Citizens General Fund:</b>				
	Previous Balance:	25,675.25		
	Deposits:	55,970.30		
	Payroll:	17,319.95	DD: \$13,716.41	CK: \$3,603.54
	FICA:	4,888.25		
	to Impact Fees			
	A/P: Regular	\$562,160.72	Swasey: \$185,000	Bell & Flynn: \$342,000
	Void check			
	From MMA	525,000.00		
	TO MMA			
	Account Balance:	22,276.63		
	Interest Earned YTD:	26.51		
<b>MMA:</b>	Unrestricted Balance	3,413,081.80		Incl's Bond \$587,700
	Total Invested Funds:	3,413,081.80		
	Interest Earned YTD:	8,709.42		