

Board of Selectmen  
Minutes October 03, 2017

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
David Menter  
Robert Mantegari  
Andrew Artimovich  
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Lisa Dow, 390 South Road, rehab exterior add dormer and deck: signed by Board
- Lisa Dow, 390 South Road, electrical permit: signed by Board
- Carol Wilson, 56 Haigh Road, add door, deck and stairs: signed by Board
- Deb Effertz, 6 Washington Drive, electrical permit: signed by Board
- Skaff, 48 Industrial Drive, add office space: signed by Board.

Mantegari made a motion, 2nd by Artimovich to approve the public minutes of 09/19/2017 as written. The motion carried with Bryan and Menter abstaining as they were not present.

Mantegari made a motion, 2nd by Menter to approve the public minutes of 09/26/2017 as written. The motion carried with Bryan and Artimovich abstaining as they were not present.

#### Emergency Management

Rick Murphy presented the proposed budget for emergency management. It is level funded. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the emergency management budget of \$14,875. All were in favor.

Murphy said Heidi Lawton has been deployed and will be out of state for the next 30 days.

Linda Rousseau and Jim Clark were present to inform the board that the newsletter will cease publication with the December 2017 issue. There is an article in reference to this in the October issue, but Rousseau wanted the board to hear it from her first. She is hoping that over the next 3 months some people will step forward with a new way to deliver this information to the residents. The board deeply thanked Linda, Jim, and Marion for all of their time and dedication to the newsletter over the years.

Chief Campbell was present to request authorization to release funds to travel to Florida to attend a symposium for combination chiefs. Campbell expects the cost to be \$2000-\$2500 and he has the money in his budget. Artimovich said Campbell's background is in training and if he feels that this will be beneficial for himself and the department, then he should attend. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to authorize Campbell to attend the conference and release related expenses. All were in favor.

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There was a memo in the mail in reference to a grant received by the boy scouts to install a Gaga court at the BRC. The commission has discussed it and are in favor. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to approve the installation of the Gaga court at the BRC as recommended by the recreation commission. All were in favor.

The fire department is interested in beginning a community outreach basketball program at Swasey. If the community outreach program is not paid time and the firefighters are there on a voluntary basis, then the town's liability policy will cover any damage that may occur to the school property. Just to caution if any firefighters are injured during an outreach program, they may submit a worker compensation claim but it will likely be denied as the activity is outside their regular duties. They should still proceed with filing an incident report so that we maintain a record of the injury or incident but lost wages are not likely to be paid. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to approve the community outreach. All were in favor.

Legal

Clement presented a \$10,000 reduction based on actual expenses from the last 3 years. Pine road and the majority of utility appeals have been resolved. Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the legal budget of \$27002. All were in favor.

Waste Collection

There is a slight increase based on the contract. Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the waste collection budget of \$278506. All were in favor.

Town Meeting

There will be 4 elections in 2018. The moderator's pay was increased to match that of the supervisors. Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the town meeting budget of \$4601. All were in favor.

Election

Clement said an additional meal cost was added to each election. The Ladies Auxiliary has historically donated lunch but membership is so limited that it is recommended to allocate funds for providing an additional meal for the election staff. Bryan made a motion, 2<sup>nd</sup> by Mantegari to approve the election budget of \$8896.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to appoint Bob Mantegari as Health Officer and George Kelloway as Deputy Health Officer for 3 years. The motion carried with Mantegari abstaining.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to lock in propane at \$2.199 for the 2017-18 heating season. All were in favor.

The board decided not to cap merit increases. The department heads shall propose what they recommend for each employee based on merit.

At 6:36 pm a motion was made by Christiansen, 2<sup>nd</sup> by Mantegari to go into nonpublic sessions per RSA 91-A: 3, II (b) to discuss personnel. Artimovich – aye, Menter – aye, Mantegari-aye, Bryan-aye, and Christiansen – aye. The motion carries.

At 6:45 pm a motion was made by Artimovich, 2<sup>nd</sup> by Mantegari to come out of nonpublic session and seal the minutes. All were in favor.

Artimovich made a motion, 2<sup>nd</sup> by Mantegari to adjourn the meeting at 6:46 pm. All were in favor.

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Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
<b>DATE:</b>		<b>10/3/2017</b>		
<b>Citizens General Fund:</b>				
	Previous Balance:	24,186.82		
	Deposits:	59,335.24		
	Payroll:	32,240.12	DD: \$22,185.25	CK: \$10,054.87
	FICA:	9,136.62		
	to Impact Fees			
	A/P: Regular	\$820,039.69	Co-op: \$569,385	Swasey: \$185,000
	Void check			
	From MMA	800,000.00		
	TO MMA			
	Account Balance:	22,105.63		
	Interest Earned YTD:	29.15		
<b>MMA:</b>	Unrestricted Balance	1,977,247.76		
	Total Invested Funds:	1,977,247.76		
	Interest Earned YTD:	10,575.38		