

Board of Selectmen  
Minutes November 14, 2017

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Jeffrey Bryan  
David Menter  
Andrew Artimovich

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the public minutes of 11/07/2017 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Keith Levitsky, 13 Pine Road, electrical and minor permit to finish attic: signed by Board
- Rivers Edge, Lot 5, electrical permit for new dwelling: signed by Board
- Rivers Edge, Lot 4, electrical permit for new dwelling: signed by Board.

Phyllis Thompson submitted her letter of retirement, which Christiansen read into the record. The board regrettably accepts Thompson's retirement.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to appoint Jeremy Worcester as a part time patrol officer. All were in favor.

#### EMS

Chief Campbell and Captain Donna Vadeboncoeur were present to discuss the EMS budget. There was an adjustment to wages for shift stipends to encourage the call firefighter to pick up 6 or more shifts per month. Also an incentive stipend was added to encourage holiday coverage. Tuition for paramedic school for Albert Kozacka is included as previously approved by the BOS. The largest increase is in new equipment. New CPR monitoring equipment is needed, a new IV pump, and rescue force medical equipment. Bryan made a motion, 2<sup>nd</sup> by Menter to approve the EMS budget of \$113509. All were in favor.

#### Fire

Chief Campbell was present to discuss the fire budget. He had prepared 4 proposals but recommends option 3. This includes adding one per diem shift. This would be one shift that is filled by 4 employees on a rotating basis of 2 days on and 6 days off. This will increase guaranteed coverage from 7 hours to 9.5 hours 7 days a week, with stand by coverage continuing on from 6pm to 6am. The hours for the administrative assistant are being increased to 20 hours per week. The increase in hours was approved during 2017 but the line item in the budget does not reflect that. The administration line is reduced due to Chief Lemoine's retirement. A merit increase is also included for both full timers. Menter made a motion, 2<sup>nd</sup> by Bryan to approve the fire budget of \$489353. All were in favor.

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Library

Marc Wilson, Jim Clark, and Kathy Sperounis were present to discuss the library budget. The staff received merit increases. There is a decrease in medical benefits as a full timer has elected not to take benefits from the town. Most other line items are level funded. Bryan made a motion, 2<sup>nd</sup> by Artimovich to approve the library budget of \$245648. All were in favor.

Wilson also mentioned there are repairs needed to a furnace and the roof estimated at \$13,643. Three bids have been obtained but need to be reviewed more thoroughly. It seems most appropriate that those expenses will be paid from the capital reserve for building maintenance.

Highway

There was an addition error on the highway budget. Artimovich made a motion, 2<sup>nd</sup> by Bryan to open the highway budget. All were in favor. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the highway budget of \$517401. All were in favor.

Police

Chief Robinson and Christine Belanger were present to discuss the salary options for the officers' wage adjustment. The board agreed to split the adjustment into 2 increments in 2018. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the police budget of \$825791. All were in favor.

Christiansen asked Chief Robinson and Campbell if it would be viable to refurbish the cruiser that will be coming off the line in 2018 for a command vehicle for fire. Officer Abele said the K9 cruiser is the one scheduled to be replaced. Artimovich said the town would only be saving the cost of the vehicle as it would need to be painted and equipped. Campbell said a new command vehicle would be \$60-65k fully equipped with lights, radios, etc. A ford explorer is great in the snow but is a little small too transport the people and equipment. It may not also handle the off road when responding to brush fires. Campbell will continue to research and report back to the board.

Robinson said the 2001 international's water pump failed. He had a lot of trouble with this truck last year and would like permission to start pricing out a replacement. The board agreed that he should start looking.

Bryan made a motion, 2<sup>nd</sup> by Artimovich to open the cemetery budget. All were in favor. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve the cemetery budget of \$10468. The motion carried with Menter abstaining as he is a cemetery trustee.

Artimovich made a motion, 2<sup>nd</sup> by Menter to approve 2 abatements for veteran's credits that were not included on tax bills. All were in favor.

Bryan will work on getting a quote for the engineering for the highway shed addition.

Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve up to 20 wreaths for the cemetery. All were in favor.

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Chief Campbell requested permission to take the utility home to respond to calls. Artimovich made a motion, 2<sup>nd</sup> by Bryan to approve Chief Campbell taking the utility home. All were in favor.

At 7:10 pm a motion was made by Bryan 2nd by Artimovich to go into nonpublic sessions per RSA 91-A: 3, II (b) to discuss personnel. Artimovich – aye, Menter – aye, Bryan-aye, and Christiansen – aye. The motion carries.

At 7:19pm a motion was made by Bryan, 2nd by Artimovich to come out of nonpublic session and seal the minutes. All were in favor.

Bryan made a motion, 2nd by Menter to adjourn the meeting at 7:22pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
<b>DATE:</b>		<b>11/14/2017</b>		
<b>Citizens General Fund:</b>				
	Previous Balance:	20,200.41		
	Deposits:	63,544.52		
	Payroll:	18,697.17	DD: \$14,793.73	CK: \$3903.44
	FICA:	5,332.74		
	to Impact Fees			
	A/P: Regular	\$213,432.03	Swasey: \$185,000	
	Void check			
	From MMA	175,000.00		
	TO MMA			
	Account Balance:	21,282.99		
	Interest Earned YTD:	31.66		
<b>MMA:</b>	Unrestricted Balance	809,317.49		
	Total Invested Funds:	809,317.49		
	Interest Earned YTD:	11,645.11		