

Board of Selectmen  
Minutes June 1, 2021

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Robert Mantegari  
Andrew Artimovich  
Jonathan Frizzell  
Jon Morgan

Christiansen called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the Recreation register that consisted of 1 check.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view the report.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve the public minutes of 5/18/2021 as written. Morgan – aye, Frizzell - abstain, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve the non-public minutes of 5/18/2021 as written. Morgan – aye, Frizzell - abstain, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Chuck Grandmason, 51 Spruce Ridge Drive, construct detached garage: signed by Board.
- Richard Harris, 36 Brook Crossing, install and wire 22kw generator: signed by Board.
- Scott Deschenes, 13 Fellows Road, strip and re-roof: signed by Board.
- Jeffrey McCann, 187 South Road, erect a steel fabricated building: signed by Board.

Notes:

- 1) Beginning June 12, public bodies will no longer be able to host meetings virtually, meaning a quorum needs to be physically present with public access at that location. Do you want to continue to allow remote participation in meetings via Zoom after that date? Morgan said he would like to continue to allow the public to watch BOS meetings via Zoom. Mantegari explained that we are open to the public and Artimovich made a motion to end Zoom participation after today and to adhere to CDC guidelines. Morgan said he would prefer to continue to be as safe as we can. Christiansen said that the BOS had already agreed to remove the mask mandate from July 2<sup>nd</sup>. Artimovich made a motion, 2<sup>nd</sup> by Frizzell to disallow the public remote participation in meetings via Zoom after June 12<sup>th</sup> pending no further guidance from the governor's office. Morgan – aye, Frizzell – aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- 2) BOS Committee updates. Christiansen explained the next School Board meeting is next week, so he will give an update after that. Mantegari asked for an update on the ZBA. Christiansen said they have denied Mr. Butts exception for the 25 feet set back from his yard. Mr. Kirby wishes to continue his until the August meeting. Artimovich said the Budget committee also did not have a meeting, however they met with the Police department which went well, and they are setting up a meeting with Chief Bird. Morgan spoke about the continuing enforcement discussions on some properties which has State and Local action being taken with code enforcement. Morgan explained that Bruce Stevens, Planning Board Chair, and the Board are looking into scheduling a planning development meeting in the Fall with a Darren Windham - a consultant from the Town of Exeter.

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3) Old Business – Chief Wicks

- a. Chief Wicks was in attendance and showed the BOS a body cam that the Police Department has on a trial basis. He explained that there are dozens of companies that make such devices so they will be looking at more. Clement said there is a public hearing posted for June 15<sup>th</sup>.
- b. Wicks asked for backing from the BOS to start his proposed “Office of the Month” program. Wicks explained the incentive would be a take home cruiser, assigned parking at the police department, posted on the board in the Police department. The award would have 2 components: one statistical and the other based on observation reports. Morgan made a motion, 2<sup>nd</sup> by Artimovich for the Officer of the Month program to start. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- c. Wicks talked about the Officer of the Year program. Artimovich said all the officers of the month should go into a draw for officer of the year. Wicks said he would look at the numbers and Clement said the component should be when an officer goes above and beyond their usual duties. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to allow Wicks to expend a week’s pay for the officer of the year program. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.

Morgan spoke about the Brentwood portion of Route 125 that will be named after the late Police Officer, Stephen Arkell. Morgan explained that he has been discussing this with Christiansen and Heather Arkell. Discussions took place about the location of the unveiling of the signs. The Fire Department was decided to be the most appropriate location. Wicks said he will give Morgan what he needs for this event. Morgan explained that he will communicate everything through Clement once he has all the details from everyone.

Clement wanted to follow up on the Fire Department doing details and explained there is currently only a special revolving fund for details for the police, not fire. Clement said that Bird is agreeable to allow all funds to go into the police department revolving fund for 2020 and that we will bring a warrant article to 2022 Town Meeting to create a special fire department revolving fund. Frizzell asked how the police officers would feel about losing detail to fire and Wicks explained that police will always come first, however, there are details that he cannot fill, so these would be offered to the fire department. Artimovich made a motion, 2<sup>nd</sup> by Mantegari to allow the fire department to do police detail contingent on all firefighters obtaining flagger certification. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.

Documents to sign:

- 1) Appointment slips. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign appointment slips for Regan Elliot and Frank Albert as Alternate Members of the ZBA for 1 year. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- 2) Quitclaim Deed for L/O on North Road. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the Quitclaim Deed for L/O on North Road. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- 3) 3 Elderly exemptions. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to approve and sign the 3 elderly exemptions. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- 4) Intent to cut. Mantegari made a motion, 2<sup>nd</sup> by Frizzell to sign the intent to cut for land on Rte. 107 (Ladd property) Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- 5) Fund Balance policy. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the fund balance policy. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.

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- 6) Credit Card policy. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the credit card policy. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- 7) Purchasing/Bid policy. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the purchasing/bid policy that was last updated in 1991. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.
- 8) Abatement for Rockingham County. Frizzell made a motion, 2<sup>nd</sup> by Mantegari to sign the abatement. Morgan – aye, Frizzell - aye, Artimovich – aye, Mantegari – aye and Christiansen – aye. The motion carries.

Artimovich asked for comments from Zoom participants and Liz Faria, 209 South Road, asked for clarification on the elderly exemptions. Clement explained that they are for residents 65 years and older with a single income of less than \$30k and a married income of less than \$40k with net assets of no more than \$85 excluding the private residence. Clement said that ages 65-74 are eligible for an \$85k exemption, ages 74-80 is \$100k and ages over 80 is \$125k off their assessment for taxes. Faria asked for something to be put on our town website and Clement explained that it already was, under the property assessment page.

At 6:45 pm a motion was made by Mantegari, 2<sup>nd</sup> by Frizzell to go into nonpublic session per RSA 91-A:3, II (c) reputation, and (e) legal. Mantegari – aye, Artimovich– aye, Frizzell – aye, Morgan – aye, Christiansen – aye. The motion carries.

At 7:15 pm a motion was made by Mantegari, 2<sup>nd</sup> by Morgan, to come out of nonpublic session and seal the minutes. Mantegari – aye, Artimovich– aye, Frizzell – aye, Morgan – aye, Christiansen – aye. The motion carries.

Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the civil forfeiture warrant for unlicensed dogs. Mantegari – aye, Artimovich– aye, Frizzell – aye, Morgan – aye, Christiansen – aye. The motion carries.

Clement said the town was awarded a grant for directed patrols. This will reimburse the town at an overtime rate for hours worked. Clement asked how the board wanted to handle this for salary employees as they are not eligible for overtime. Artimovich said Sandown bills it out as a detail and everyone gets the detail rate. He suggested setting the detail rate at 1.5 times what the hourly rate would be for the salary individual based on a 40 hour week. The others agreed.

At 7:17 pm a motion was made by Mantegari, 2<sup>nd</sup> by Frizzell to adjourn. Mantegari – aye, Artimovich– aye, Frizzell – aye, Morgan – aye, Christiansen – aye. The motion carries.

Respectfully submitted,

Sarah Parkhurst

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WEEKLY TREASURER'S REPORT

DATE:

6/1/2021

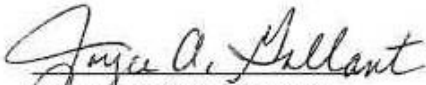
General Fund:

TD BANK

Previous Balance:	1,909,279.80		
Deposits:	257,998.91		
Payroll:	23,281.95	DDP: 22,798.98	
		CHK: 482.97	
FICA:	5739.13		
to Impact Fees			
A/P: Regular	1,120,292.52	Swasey : \$197,230.50	CO-OP: \$607,633
Non-A/P			
void checks			
From MMA			
TO MMA			
Account Balance:	1,017,965.11		
Interest Earned YTD:	156.12		

MMA:

Unrestricted Balance:	0
Total Invested Funds	0
Interest Earned YTD:	1253.26

  
Joyce A. Gallant, Treasurer  
Jonathan Ellis, Deputy Treasurer