

Board of Selectmen  
Minutes September 9, 2021

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Robert Mantegari  
Jonathon Frizzell  
Jon Morgan

Absent: Andrew Artimovich

Christiansen called the meeting to order.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the Recreation register which consisted of 2 checks.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view the report.

Mantegari made a motion, 2<sup>nd</sup> by Frizzell to approve the public minutes of 8/17/2021 as written. All were in favor.

Mantegari made a motion, 2<sup>nd</sup> by Frizzell to approve the non-public minutes of 8/17/2021 as written. All were in favor.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Wright Builders, 23 Rt 107, wire complete home: signed by Board.
- Robert Lang, 2 Kadra Street, remove outside existing walls, build new walls to code: signed by Board.
- Susan Onderwyzer, 162 Pickpocket Road, replace existing electrical service: signed by Board.

Notes:

- 1) PD Interviews on 9/8/2021.
  - a. Christiansen said that he is doing the PD interviews on 9/8/2021.
- 2) FT Fire interviews 9/16/2021 8am-12pm. Please appoint one person to sit in on the interviews.
  - a. Christian said he is doing the 8am and 9am interviews and Frizzell is doing the 10am and 11am interviews.
- 3) Planning Board would like to recommend an economic development committee.
  - a. Morgan explained that the Planning Board has been in contact with Darren Winham, economic development director in Exeter and said that Glen Greenwood, Town Planner, states he is the best of the best and Bruce Stevens, planning board chair, wants to see this happen. Winham came to the Planning Board meeting on 8/19/2021 and explained the next steps, to engage, specifically on Rte. 125 corridor. Morgan said we need to incorporate real economic development and we need an economic coordinator or director and a committee. Morgan said that the Planning Board gave their unanimous support and agreed to work with the Brentwood economic development committee. Christiansen asked what costs were involved and Morgan said the position of the coordinator or director. Mantegari asked what Kingston, Epping and Fremont have as they are on this side, rather than Exeter side. Morgan said they have beneficial options down the road. Mantegari asked what the visions are, and Morgan said the cost of a part-time employee for this pilot program trial to see what it looks like. Morgan said the vision is engagement with Epping and Kingston. Christiansen made a motion, 2<sup>nd</sup> by Frizzell to form an economic development committee and have Morgan be the Selectboard representative and have Clement to look into the money to see what we can fund.

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All in favor, the motion carries. Frizzell commends Morgan in this and says it is a great start and he is fully on board.

- 4) Do you want to have a department head meeting on 9/21/2021 to kick off budget season?
  - a. Christiansen asked if the budget committee had asked for anything, Clement replied no. Christiansen said to go ahead with the 9/21/2021 meeting.
- 5) PD fund requests:
  - a. \$46093.13 was approved to purchase Car #9. Actual cost is \$360 more. Do you approve the additional \$360 to be expended from the special detail fund?
  - b. PD would like to install a plastic transport seat in Car #2. This cruiser has standard factory backseats (cloth) which do not permit adult seating with the "cage" protecting the vehicle operator. There currently is no leg room. The proposed plastic seat will be healthier if the prisoners vomits, urinates or defecates in the cruiser. Most importantly it will permit seating for an adult. The cost is \$900. Would you approve this from impact fees?
  - c. A radar was purchased from the special detail fund to be installed in Car #1. The install fee was not requested at that time. The cost to install is \$660. Would you approve this from impact fees?
  - d. The PD would like to install blue globe exterior sconces. The cost is \$1500 for the fixtures, wiring, and install. Would you approve this from impact fees?

Mantegari made a motion, 2<sup>nd</sup> by Frizzell to approve the funding needs as requested. All in favor, the motion carries.

Documents to sign:

- 1) PD Sop's approved 8/17/2021. Please sign the policies.
  - a. Christiansen said all were pre-approved previously.
- 2) PD grant.
  - a. Christiansen made a motion, 2<sup>nd</sup> by Frizzell to apply for the safety grant. All in favor. The motion carries.
- 3) 2 hawkers and peddler's permits.
  - a. Mantegari made a motion, 2<sup>nd</sup> by Morgan to approve the 2 hawkers and peddler's permits. All in favor, the motion carries.
- 4) Do you want to send a letter to the state requesting a lower speed limit on Rte. 125 per Chief Wick's memo? Yes? Please sign.
  - a. Christiansen made a motion, 2<sup>nd</sup> by Morgan to sign the letter to the state requesting to lower the speed limit on Rte. 125. All in favor, the motion carries. Mantegari said we need a traffic light on South Road and Morgan said he could not agree more.

Wayne Robinson was present to update the Board on the highway shed vehicles. The new truck is at Liberty's having the fuel rail replaced as the engine light came on when Robinson collected it last week. Liberty has ordered a new sensor which could take up to 45 days to arrive. Robinson said that the old truck is running well although the other day it wouldn't start. LCB says the computer says there is no oil getting into the engine. LCB took the oil pan out and there is nothing wrong. LCB will tear into the oil pump next. Morgan asked if there was a price and Robinson said not yet as LCB does not know the extent of the issue. Robinson said the 2 small trucks are running ok, they need stickers at the end of the month, and this is set up with LCB. Robinson said they both have close to 100k miles on them, and if we get new trucks, we won't be able to get them for a while. Clement said she will look into how much is in the reserve fund and let people know next week.

Morgan asked what the letter on the Pickpocket dam was referring to and Christiansen explained that it was for information only because it's in Exeter, not Brentwood.

Clement said that the Recreation Commission has historically set the date for Trick or Treat for Halloween, which has been October 31st. This year Chief Wicks set the date to October 30<sup>th</sup> as it is a Saturday so better for PD coverage. Clement asked the BOS if they want to continue to flip-flop the date every year or keep it set as October 31<sup>st</sup> as the

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Recreation Commission had historically done. Mantegari said to leave on 31<sup>st</sup> to stop the chaos and said to put onto another department can be problematic and that the PD can organize their own event should they want to. Frizzell said to keep on 31<sup>st</sup>. Christiansen said to give this back to the Recreation department.

At 6:40pm a motion was made by Mantegari, 2nd by Frizzell to go into nonpublic session per RSA 91-A:3, II (a) for personnel. Mantegari – aye, Frizzell – aye, Morgan – aye, Christiansen – aye. The motion carries.

At 7:02pm a motion was made by Mantegari, 2nd by Frizzell, to come out of nonpublic session and seal the minutes. Mantegari – aye, Frizzell – aye, Morgan – aye, and Christiansen – aye. The motion carries.

At 7:02 Morgan made a motion, 2<sup>nd</sup> by Mantegari to adjourn. All were in favor.

Respectfully submitted,

Sarah Parkhurst

WEEKLY TREASURER'S REPORT				
<b>DATE:</b>		<b>9/7/2021</b>		
<b>General Fund:</b>		<b>TD BANK</b>		
	Previous Balance:	4,645,895.53		
	Deposits:	31,867.08		
	Payroll:	27,555.11	DDP: \$26,711.23	
			CHK: \$843.88	
	FICA:	6415.01		
	to Impact Fees			
	A/P: Regular	11,187.04	Swasey : \$	CO-OP: \$
	FICA Return			
	void checks	-		
	Account Balance:	4,632,605.45		
	Interest Earned YTD:	1,129.76		
Former MMA	Interest Earned YTD:	1253.26		
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	Joyce A. Gallant, Treasurer			
	Jonathan Ellis, Deputy Treasurer			