

Board of Selectmen  
Minutes September 14, 2021

Convened at 6:00 pm

Present: Ken Christiansen, Chair  
Robert Mantegari  
Andrew Artimovich  
Jonathan Frizzell  
Jon Morgan

Christiansen called the meeting to order.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the Recreation register which consisted of 3 checks.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view the report.

Mantegari made a motion, 2<sup>nd</sup> by Frizzell to approve the public minutes of 9/7/2021 as written. Morgan – aye, Frizzell – aye, Artimovich – abstain, Mantegari – aye, Christiansen - Aye. The motion carries.

Mantegari made a motion, 2<sup>nd</sup> by Frizzell to approve the non-public minutes of 9/7/2021 as written. Morgan – aye, Frizzell – aye, Artimovich – abstain, Mantegari – aye, Christiansen - Aye. The motion carries.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Charles Grandmason, 51 Spruce Ridge Drive, rough electric for 24x20 garage: signed by Board.
- Eric Hunter, 77 Haigh Road, electrical for pool install/pump/filter/lights: signed by Board.
- Willian Dunham, 9 Block Drive, remodel master bathroom: signed by Board.
- Wright Builders, 25 RT 107, plumbing for new home: signed by Board.
- Keith Paul, 87 Lyford Lane, replace flooring cabinets and counter tops in kitchen: signed by Board.

Notes:

- 1) Swasey will be returning \$225,000 in unrestricted funds.
  - a. Christiansen said that he attended the Swasey School Board meeting last night where they confirmed they are returning \$225,000 in unrestricted funds.

Christiansen asked Frizzell for an update from the Conservation Committee meeting from last week. Frizzell said they spoke about the canoe trip down Exeter River.

Documents to sign:

- 1) Intent to cut: Three Ponds, Phase II. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the intent to cut. All in favor, the motion carries.
- 2) Two land use change tax bill warrants, one for 8 Mill Road and one for 402 South Road. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to sign the land use change tax bill and warrants. All in favor, the motion carries.

Clement spoke to the line total in the Capital Reserve fund for Highway vehicles and confirmed it is \$122,591.41.

Board of Selectmen  
Minutes September 14, 2021

Christiansen opened the sealed landscaping RFPs for 2022 This is for a one-year contract. The first was from ASAP landscaping for \$30,500. Clement explained that ASAP are our current vendor. Morgan asked what the 2021 costs are, and Clement said \$30,000 and explained the reason for the increase from 2021 is for the Recreation infield mixing. Frizzell said that the Town of Exeter league gives them a stipend. The second RFP was from Great Horizons at \$93,704. Artimovich asked if there are any unresolved issues with ASAP, especially from the cemetery last year and Joyce Keegal, Cemetery Superintendent, said that ASAP asked to increase their contract mid-term. Clement said they asked for \$5000 increase, and she spoke to ASAP and told them they are in a contract which they must honor. Morgan asked if they completed the job and Keegal replied yes, when she calls them and ask them to come, they always come. Frizzell spoke of the library field and said that they have had events there where the grass has been up to the children's knees, however, when he calls, they come, and they are always very respectful and wave to the kids. Mantegari said there's a \$65,000 saving between the two quotes. Mantegari made a motion, 2<sup>nd</sup> by Frizzell to accept the one-year contract to ASAP for 2022. All in favor, the motion carries. Artimovich asked Clement to make a note to put in the contract that every time we must call there will be a penalty cost for failing to provide the service.

Joyce Keegal, Cemetery Superintendent, was in attendance to discuss the cemetery lots – what is used vs what is left. Keegal explained that we are now at a tipping point as we have used 59% of lots with only 41% left. Keegal said that they have used lines A-G, however, lines H-K are in the shade where the last place the snow leaves and are very wet in Spring. Keegal asked the Board to see if they have any town owned property that can be set up as a new cemetery? Keegal explained that in 2015 she sold 4 lots with 3 interments, 2020 was 11 lots and 10 interments and 2021 YTD is 17 lots with 29 interments. Keegal said it takes 3-5 years to develop a cemetery and looking into this now gives us a buffer of time. Christiansen said we will provide a list of town owned property for Keegal to look over and get back to the Board. Albert Belanger (Skip), Cemetery Trustee, said that we are obligated by IRSA to provide a cemetery. Mantegari said there are spots on Scrabble and some on Middle and Christiansen said there is a restriction to be mowed and maintained for town use, and to make sure there are no restrictions. Christiansen asked about RSAs in New Hampshire. Keegal asked for the town to appropriate the money.

Dana Hall, 8 Dalton Road, was in attendance to ask for a “No Through Trucking” sign to be added to Dalton Road as there are many tractor-trailer trucks, 18-wheelers and big tanker trucks going way over the speed limit on Dalton Road and he expressed his concern, especially with children residing there. Christiansen said they will discuss with the Chief of Police. Frizzell agreed with Hall and said Dalton Road is getting absurd with trucks. Wayne Robinson, Road Agent agreed. Clement said she will research the RSA to make sure we follow the direction of the law.

Christiansen opened the sealed bid for sand from Beebe Trucking and read the two bids from Beebe, 500 yards @ \$22.02 = \$10,010 and 648 yards @ \$15.45 = \$10,010. Christiansen asked Robinson if there were any other bids and Artimovich said as this is now a matter of public record we have to continue. Robinsons said we need 500 yards as we got 2000 last year and it froze. Mantegari made a motion, 2<sup>nd</sup> by Artimovich to accept the bid from Beebe Trucking for the Highway sand. All in favor, the motion carries.

Belanger asked about the news in the Brentwood Newsletter regarding the new paid Holiday on June 18<sup>th</sup> and said we should honor a State or Brentwood event instead. Christiansen said that this is an incentive to employees. Artimovich explained that the town gives Federal holidays to all full-time employees.

Robinson said he is still waiting on the 2020 International truck – parts are ordered and are 45 days out. Louie at LCB is coming to pick up the 2011 International truck tomorrow (9/15/2021) and said that we spent \$20,000 on it last year and still putting money into it.

Morgan spoke to people walking and running on the side of Brentwood roads in the same direction as cars and bicycles travel. Morgan says he is nervous as he sees this frequently and asked if the town can consider an ordinance as he feels

Board of Selectmen  
Minutes September 14, 2021

someone is going to get hurt. Belanger asked the Board to look into State ordinance. Frizzell agreed with Morgan, that he walks with his family and often sees people driving while on their cell phones. Frizzell asked if something could be put on our website. Morgan asked for PSA and town ordinance. Mantegari agreed with PSA. Christiansen asked Clement to put something on the website and in the Brentwood Newsletter.

At 6:51pm Mantegari made a motion, 2<sup>nd</sup> by Frizzell to go in to non-public for personnel. Morgan – aye, Frizzell – aye, Artimovich – aye, Mantegari – aye, and Christiansen – aye. All in favor, the motion carries.

At 7:23pm a motion was made by Mantegari, 2<sup>nd</sup> by Frizzell, to come out of nonpublic session and seal the minutes. Mantegari – aye, Artimovich – aye, Frizzell – aye, Morgan – aye, and Christiansen – aye. The motion carries.

At 7:23 Morgan made a motion, 2<sup>nd</sup> by Mantegari to adjourn. All were in favor.

Respectfully submitted,

Sarah Parkhurst

**WEEKLY TREASURER'S REPORT**

**DATE:** 9/14/2021

<b>General Fund:</b>	<b>TD BANK</b>		
Previous Balance:	4,632,605.45		
Deposits:	65,965.85		
Payroll:	22,035.68	DDP: \$21,537.88	
		CHK: \$497.80	
FICA:	5281.94		
to Impact Fees		Reg A/P Cks \$13,220.53	
A/P: Regular	233,485.53	Swasey : \$220,265.00	CO-OP:
FICA Return			\$
void checks	1,337.30		
Account Balance:	4,439,105.45		
Interest Earned			
YTD:	1,129.76		
Former MMA			
Interest Earned			
YTD:	1253.26		

Board of Selectmen  
Minutes September 14, 2021

Joyce A. Gallant, Treasurer  
Jonathan Ellis, Deputy Treasurer