

Board of Selectmen
Minutes October 19, 2021

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Robert Mantegari
Andrew Artimovich
Jonathan Frizzell
Jon Morgan

Christiansen called the meeting to order.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the Recreation register which consisted of 4 checks.

Morgan proposed making 2 alterations to the 10/12/2021 minutes:

- 1) To remove Andrea Bickum for the economic development committee.
- 2) To add Mac Bonafede as data expert to the economic development committee.

Mantegari made a motion, 2nd by Artimovich to approve the public minutes of 10/12/2021 as amended. Morgan – aye, Frizzell – aye, Artimovich – aye, Mantegari – aye, Christiansen - Aye. The motion carries.

Mantegari made a motion, 2nd by Artimovich to approve the non-public minutes of 10/12/2021 as written. Morgan – aye, Frizzell – aye, Artimovich – aye, Mantegari – aye, Christiansen - Aye. The motion carries.

Joyce Gallant was in to present the weekly Treasurer's report. Please see last page to view the report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- New Heights Properties, 60 Middle Road, rebuild 2nd floor room, re-shingle roof, new windows, new electric & plumbing, add 1 full bath & laundry room, new heating, remodel kitchen, refinish floors, repair deck, refinish fireplace: signed by Board.
- KG Realty Holding LLC, 109 Crawley Falls Road, new dwelling: signed by Board.
- KG Realty Holding LLC, 113 Crawley Falls Road, new dwelling: signed by Board.
- Jonathan Frizzell, 161 Crawley Falls Road, replace outdated panel: signed by Board.
- Stephen Brennan, 21 Sanborn Way, re-roof and remove old shingles: signed by Board.

Documents:

- 1) Large Event application
 - a. This is for the Peach Project Holiday Stroll on 12/10-12/11/2021. Mantegari made a motion, 2nd by Frizzell to sign the large event application. All in favor. The motion carries.
- 2) Suburban Propane contract
 - a. The contract is for 10,000 gallons @ \$2.15 per gallon. Christiansen asked if this rate would be offered to employees and Clement said yes. Artimovich made a motion, 2nd by Mantegari to sign the Suburban Propane contract. All in favor. The motion carries.

Clement said that on Friday 29th October the Recreation department is doing a "Fright Night" from 4.30pm-6pm at the BRC and asked the BOS if anyone would like to be a judge in the costume contest or be a scarer at this event. Christiansen and Mantegari said they will be judges and Frizzell said he would be a scarer.

Budgets:

- 1) Executive Office
 - a. Artimovich made a motion, 2nd by Mantegari to accept the Executive Office budget of \$25,047. All in favor. The motion carries.
- 2) Government Buildings

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- a. Mantegari said this is level funded. Clement said that the custodian line looks like it is going up, but it is a level funded contract and was not approved by the budget committee in 2021. She has reduced the electrical line on YTD based average. Frizzell said the phone services went down by \$500.
 - b. Mantegari made a motion, 2nd by Frizzell to accept the Government Buildings budget of \$83,785. All in favor. The motion carries.
- 3) General Government
- a. Mantegari said this is another reduction. Morgan mentioned the Brentwood Newsletter contract and said he thought it was going to be a warrant article this year. Clement said she thought it was staying in the budget, but they were going to execute a contract for their services. Clement asked if that line should be taken out of the budget and Mantegari said yes. Mantegari made a motion, 2nd by Morgan to remove the BNL line and make it a warrant article, and to accept the General Government budget of \$28,997. All in favor. The motion carries. Morgan asked if we needed the miscellaneous contract line to be \$1000 and Christian explained that we have no control over when those happen, so instead of going searching for money it is there. Clement said she will do the warrant article in January for the newsletter.
- 4) Welfare
- a. Mantegari made a motion, 2nd by Frizzell to accept the Welfare budget of \$7,407. Artimovich asked if were going to run out of money and Clement said no, we only have one payroll payment left. All in favor. The motion carries.
- 5) Assessing
- a. Artimovich asked why the aerials have gone up so much and Clement explained it is because of the 44 new dwellings. The cost to add each building to a parcel is \$15. Mantegari made a motion, 2nd by Artimovich to accept the Assessing budget \$43,981. All in favor. The motion carries.

Clement spoke to the proposed wage adjustments for various town employees. Clement said the budget committee selected 6 neighboring towns that would be acceptable for comparables. She calculated the average wage for various positions and included a 5.9% projected increase for 2022 based on the social security administration cost of living increase. Clement said she is forfeiting a position that is budgeted at \$76,000 and about \$25,000 in payroll expenses that were raised and appropriated in 2021 due to the 53rd pay period, which we will not have in 2022. Clement said the total cost of \$101,562.10 includes wages, taxes and New Hampshire Retirement based off 39 weeks, starting April 1st, 2022, through the end of the calendar year. Clement said this will bring all these positions to a competitive wage and be comparable to our neighboring communities and what they are paying for these positions. Frizzell made a motion, 2nd by Mantegari to accept the \$101,562.10 wage adjustment. All in favor. The motion carries.

Frizzell asked about the over 55 community that is being proposed on Mill Road. Clement said there is a design review hearing on Thursday night at the Planning Board meeting. Frizzell said he will attend the meeting.

Artimovich stated that we are receiving a decrease in our health insurance premiums and Clement confirmed this is a decrease of 8.1%.

Bill Faria, 209 South Road, asked if there was any progress on putting a panel together (police chief) and Christiansen said no, that they had offered an officer a position to assist the Chief.

Liz McConnell, 52 Stevens Drive, asked if the Regional Associations budget was level funded. Clement said they discussed \$7,000 for Welfare. Mantegari said we did not discuss Regional Associations tonight.

At 6:25pm Mantegari made a motion, 2nd by Frizzell to go in to non-public for personnel. Morgan – aye, Frizzell – aye, Artimovich – aye, Mantegari – aye, and Christiansen – aye. All in favor, the motion carries.

At 6:41pm a motion was made by Mantegari, 2nd by Artimovich to come out of nonpublic session and seal the minutes. Mantegari – aye, Artimovich – aye, Frizzell – aye, Morgan – aye, and Christiansen – aye. The motion carries.

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At 6:42pm Morgan made a motion, 2nd by Mantegari to adjourn. All were in favor.

Respectfully submitted,

Sarah Parkhurst.

WEEKLY TREASURER'S REPORT

DATE: 10/19/2021

General Fund: **TD BANK**

Previous Balance: 3,511,353.52

Deposits: 72,287.82

Payroll: 20,842.23 DDP: \$20344.43
CHK: \$497.80

FICA: 5266.01

to Impact Fees	-	Reg	A/P	Cks	NH	Retiremen
		\$34,132.53			\$28,472.92	

A/P: Regular FICA Return	282,870.45	Swasey :	\$220,265.00		CO-OP: \$
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void checks -

Account Balance: 3,274,662.65

Interest YTD:	Earned	2,036.13
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Former MMA	Interest YTD:	Earned	1253.26
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Joyce A. Gallant, Treasurer
Jonathan Ellis, Deputy Treasurer