

Board of Selectmen
Minutes February 15, 2022

Meeting convened at 6:00 pm

Present: Ken Christiansen
Robert Mantegari
Andrew Artimovich
Jon Morgan

Christiansen called the meeting to order.

The Board reviewed payroll, accounts payable and signed the register.

Joyce Gallant presented the weekly Treasurer's report. Please see the report at the end of the minutes.

Mantegari made a motion, 2nd by Morgan, to approve the public minutes of 2/8/2022 as written. All were in favor.

Mantegari made a motion, 2nd by Morgan, to approve the non-public minutes of 2/8/2022 as written. All were in favor.

Morgan asked for clarification on the New Hampshire Retirement (NHRS) transfer amount. He inquired about the frequency of the payment and whether the amount paid was a consistent amount. Clement explained it was once a month. The amount (\$24,037.74) Morgan referred to was the amount of the January payment. Artimovich explained it is based on a percentage of payroll. Morgan stated he understood. He went onto explain that as recently as 2011, the state was contributing forty percent, but now they no longer offer that. Morgan explained there were numerous comments at the budget committee meeting regarding the town budget. He wanted to point out that there are several factors impacting the budget outside of what the select board and budget committee are asking the town to fund.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Robert Lang, 2 Kadra Street, New Dwelling – Plumbing and electrical: signed by Board
- Wright Builders LLC, 31 Route 107, New Dwelling – Plumbing and electrical: signed by Board
- Wright Builders LLC, 33 Route 107, New Dwelling – Plumbing and electrical: signed by Board
- Steckler Family Revocable Trust, 154 Pickpocket Road, Solar – installation of rooftop grid: signed by Board
- Deer Hill Farm Irrevocable Trust, 130 Scrabble Road, Building – strip and re-roof: signed by Board
- Elliot & Lindsay Pope, 106 Pickpocket Road, Electrical – rewiring of house: signed by Board
- Biscotti Family Trust, 36 Longmeadow Drive, Building – new furnace installation: signed by Board
- D&H Realty Trust, 388 Route 125, Building – construction of single level office space, 2 bathrooms, and mini split HVAC: signed by Board
- Michael & Kimberly Esters, 20 Lyford Lane, Electrical - Remodel of kitchen and bathroom: signed by the board
- D&H Realty Trust, 388 Route 125, Building – partition walls with mezzanine: signed by Board

Karen Clement, Town Administrator, presented a gravel warrant for Magnuson Farm for forty-five dollars (\$45). Mantegari motioned to accept, Artimovich 2nd the motion. All were in favor.

Clement presented three appointment slips for Inspectors of Election. All are for two-year terms. Those being appointed are Carolyn Cocklin, Michelle Siudut, and Carol Belliveau. Mantegari motioned to accept, Artimovich 2nd the motion. All were in favor.

Clement stated the proofs for the town report has sent to the publisher and will be available to the public on March 1st.

Mantegari read warrant article 14 which will be an insert in the town report. The legal deadline for posting is February 16, 2022. The article as read, "Article 14 discontinue CRF - multiple. To see if the town will vote to discontinue the following capital reserve funds.

- Costs of planning to expand/build new fire department: established 2008
- Library maintenance fund: established 2003
- Recycling revenues: established 1996

Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required). Christiansen went on to explain the warrant was a result of inactivity in those accounts.

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The board agreed that town counsel will be at town meeting.

The next selectboard meeting will be held Monday, February 21, 2022, at 6pm. It will be a bond hearing and the regular weekly meeting. There will be no meeting on February 22, 2022.

Artimovich asked if there was any correspondence regarding the Brentwood Newsletter. Clement responded there has been no new correspondence. She shared the town was invoiced for the months of January and February. Both of those invoices have been paid. Morgan asked if there has been a February issue. Clement explained there has not been a February issue and it would have been out around the 7th, based on the typical timeframe for publishing.

Bill Faria, South Road, asked if there was an intention to continue to fund the Brentwood Newsletter and it was the expectation of the board for the newsletter to front the money for publishing. Christiansen responded that the town has submitted them a check for the next issue. He went on to say it is not the town's expectation that they have to put their own money up. Faria asked for confirmation that the Newsletter has been paid for the February issue. Christiansen stated they had been paid, and the town was waiting for the publication of the February newsletter. Faria went on to express concern about the content of the newsletter which has not yet gone out. The February and March issues would contain election information and statements made by those running and he sees no indication that a newsletter will be published. Morgan stated the continuation of the newsletter will be voted upon by the legislative body.

Cameron Myer, Fellowes Road, asked if there is any oversight of the select board over the planning board. Christiansen explained the select board has absolutely no oversight of the planning board as they are elected officials. Myer asked who a conflict of interest could be addressed to if the select board has no oversight of the planning board. Mantegari responded that if he had a conflict of interest, he would recuse himself. Myer responded that he understood that but wanted clarification on what could be done to enforce that behavior in the planning board members. Christiansen responded that after Myer has presented his concerns to the planning board, the next step would be Superior Court.

At 6:25pm, Mantegari made a motion to go into non-public session for personnel, 2nd by Morgan. Christiansen – aye, Mantegari – aye, Artimovich – aye Morgan – aye.

At 6:49 pm a motion was made by Mantegari, 2nd by Artimovich to come out of nonpublic session and seal the minutes. Artimovich – aye, Morgan – aye, Mantegari - aye, and Christiansen - aye. The motion carries.

Respectfully submitted,

Tamera Peek

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WEEKLY TREASURER'S REPORT				
DATE:		2/15/2022		
General Fund:		TD BANK		
Previous Balance:		5,905,987.95		
Deposits:		51,208.41		
Payroll:		22,989.26	DDP: \$22,569.07	
			CHK: \$420.19	
FICA:		5730.64		
to Impact Fees		7,236.00	Reg A/P Cks \$35,482.56	NH Retirement \$24,037.74
A/P: Regular		258,203.30	Swasey : \$198,683.00	CO-OP: \$
Transfer to Rec void checks		460.00		
Account Balance:		5,662,577.16		
Interest Earned YTD:		654.39		
Former MMA	Interest Earned YTD:			
<hr/> Joyce A. Gallant, Treasurer Jonathan Ellis, Deputy Treasurer				