

**Town of Brentwood**  
**Budget Committee Meeting Brentwood Town Office**  
Meeting Minutes of April 26, 2021

*Present:* Michelle Siudut, Lois DeYoung, Melissa Litchfield, Andy Artimovich, Alina Arida, Jack Mitchell, Anthony Phillips.

Michelle called the meeting to order at 7:08 p.m.

The Pledge of Allegiance was recited.

Motion by Lois, seconded by Michelle to discuss minutes from the February 8, 2021 meeting. Motion by Lois seconded by Michelle, to approve. Voting in favor were Melissa, Michelle, Andy, Alina, Lois. Jack Mitchell, Anthony Philips abstained; passed 5-0-2

Motion by Lois, seconded by Michelle to discuss minutes from the February 8, 2021 Public Hearing. Motion by Lois seconded by Michelle, to approve. Voting in favor were Melissa, Michelle, Andy, Alina, Lois; Jack Mitchell, Anthony Philips abstained; passed 5-0-2

***Election of Officers:***

Group discussion regarding Chairman and Secretary Positions. Motion by Melissa, seconded by Lois to approve Michelle Siudut for Chairman. Voting in favor Melissa, Andy, Alina, Lois, Jack, Anthony. Michelle abstained; passed 6-0-1.

Motion by Melissa, seconded by Anthony to approve Lois DeYoung for Secretary. Voting in favor Melissa, Michelle, Andy, Alina, Jack, Anthony. Lois abstained; passed 6-0-1

***Update from Selectmen/School Board:***

Melissa (School Board Rep) said Swasey Central School has a total of 5 retirements; 4 teachers and 1 Special Education specialist. They are going through the hiring process now.

Food service looks like it may be a loss again.

They have a very healthy unreserved fund balance at this time.

Andy (Selectmen's Rep) briefly mentioned Brentwood Newsletter issue.

***Other Business:***

- General Board discussion regarding Budget Committee planning for 2021-22:

Alina Arida volunteered to create budget templates, using "major assumptions" column. Alina suggests starting with Police Department as Chief Wicks has expressed agreement. Lois

questioned the timeframe for this project; Aline says she can do all town departments within her 3 year term.

Jack Mitchell suggested Board having informal tours with Town Departments and meeting with their Department heads to receive better input establish and working cooperation. Discussion about going individually, Melissa noted that it could cause questions about different board opinions. Andy noted if 4 were to go, it would be quorum, thus meeting and would need to be posted, general consensus invite Departments to informal Budget meetings, suggest late weekday afternoons.

Anthony thinks our jobs should be year round, start earlier; standardization.

The topic of health insurance has been discussed year after year. The Budget Committee has asked the BOS to create a committee to research options. Open enrollment is in December so if a new program will be offered it must be established by September so people can review/choose.

Michelle will reach out to department heads to begin setting up meeting times.

***Visitor Comment:*** none

***Upcoming Meetings:***

- Discussion regarding meeting night changes, general agreement for Wednesday evening at 6:30 p.m.

- Next meeting June 9, 2021 at 6:30 p.m. Michelle will reach out to Police Department to have any informal introduction meeting with Budget Committee

Michelle will forward information about elected official trainings.

Alina asked about the audit status, Andy was unsure.

***Adjournment:*** Motion by Lois, seconded by Anthony to adjourn. Voting in favor Melissa, Michelle, Andy, Alina, Lois. Jack Mitchell, Anthony Philips; passed 7-0-0 meeting adjourned at 8:38 p.m.

Respectfully submitted,

Lois DeYoung, Secretary