



Best Phone number for contact \_\_\_\_\_ Tax map # \_\_\_\_\_

Location of Property \_\_\_\_\_

**TOWN OF BRENTWOOD**  
**APPLICATION FOR A CONDITIONAL USE PERMIT**  
**For a 2<sup>nd</sup> free-standing sign**  
**In accordance with Article 400.003.004.004**

**FEES:** The following is a partial list of fees that may be charged, when applicable.

The following fees are to be paid upon application to the Planning Board:

- \_\_\_ \$ 200.00 for application and secretarial fees - non-refundable
- \_\_\_ \$ 200.00 Professional Planner - non-refundable
- \_\_\_ \$ 10.00 per abutter - Cost of certified mailings to each land owner within 200 feet, including the applicant and owner of the subject property/s, if different from applicant.
- \_\_\_ \$125.00 for legal notice in newspaper
  
- \_\_\_ Any other professional consultants required by the Planning Board
- \_\_\_ Fax, photocopies, express mail, etc.

Application shall contain the following information, where applicable, to be considered complete.

- \_\_\_ Letter of Intent
- \_\_\_ Letter of Authorization
- \_\_\_ Copy of the Deed
- \_\_\_ List of Abutters and addresses **on mailing labels, in triplicate**
- \_\_\_ Copy of previously approved site plan, and show proposed sign location
- \_\_\_ Sketch of proposed sign or description

“I hereby authorize the Brentwood Planning Board and its agents to access my land for the purpose of reviewing this application, performing inspections deemed necessary by the Board or its agents, to insure conformance of the on-site improvements with the approved plan and all Town of Brentwood ordinances and regulations.”

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature